

MINUTES
REGULAR MEETING
of the
BOARD OF DIRECTORS
EDUCATION SERVICE CENTER REGION 11

December 17, 2018

The minutes reflect the order in which agenda items were discussed and acted upon.

A. Call to Order and Roll Call – Dr. Bryce, Chairman

Dr. Bryce called the meeting of the Board of Directors of the Education Service Center Region 11 to order at 10:30 a.m. Monday, December 17, 2018, in the Board Room of the ESC, 1451 South Cherry Lane, White Settlement, Texas 76108.

B. Invocation

Mr. Morgan gave the invocation.

Members Present	Dr. Cathy Bryce, Chairman Dr. Todd Landry, Vice-Chairman Mr. G.B. Bailey, Secretary Dr. Larry Blair, Place 1 Mr. Dennis Hughes, Place 4 Dr. Jay Thompson, Place 5 Mr. Weldon Hafley, Place 6 Mr. J.B. Morgan, Place 7
Members Absent	None
Staff Members Present	Dr. Clyde W. Steelman, Jr., Executive Director, John Petree, Rory Peacock, Jackie Brown, Brandilyn DePalma, Laura Weir, Cynthia Daniels, and Nelline Dignum
Guest(s)	Lauren Brown, Bailey Craighead, and Zack Sprinkle; VLK Architects

O. INFORMATION ITEMS

1. Board Recognition

Dr. Steelman thanked the Board for their service and dedication.

C. Citizen / Employee Comments

None.

D. Approve Minutes of October 22, 2018 Board Meeting

A motion was made by Dr. Blair, seconded by Mr. Hughes, and passed (unanimously) that the Board approve the minutes of the October 22, 2018 Board meeting, as presented. (Copy attached to the permanent record.)

E. CONSENT AGENDA

A motion was made by Dr. Thompson, seconded by Mr. Hughes, and passed (unanimously) that the Board approve the following consent agenda items, as presented. (Copies attached to the permanent record.)

1. Check Registers for September and October 2018
2. Financial Reports for September and October 2018
3. Investment Reports for September and October 2018
4. Budget Amendments for September and October 2018
5. RFP #2018-8-2023 Wholesale Printers

SEPARATE ITEMS

F. Consider Financial Audit 2017-18

There was a discussion regarding the audit. A called meeting will be held Thursday, December 20 at 5:30 p.m. at The Hilton Fort Worth, 815 Main Street, to consider the audit.

G. Review ESC Region 11 (LEGAL) and (LOCAL) Investment Policy

Director of the Business Center, Brandilyn DePalma, reviewed CBF (LEGAL) and CBF (LOCAL). No changes were suggested.

H. Consider Resolution Regarding Review of the Investment Program

A motion was made by Dr. Landry, seconded by Mr. Morgan, and passed (unanimously) that the Board approve and sign the Resolution of Education Service Center Region 11 Board of Directors Regarding Review of the Investment Program. (Copy attached to the permanent record.)

I. Announce Expirations of Terms of Office of the Board of Directors and Call Election as Prescribed

A motion was made by Mr. Morgan, seconded by Dr. Blair, and passed (unanimously) that the Board call an election for Places 3 and 6.

J. Consider Designating and Authorizing the Board Election Clerk to Approve Non-Contested Elections for the Purpose of Eliminating the Election Process

A motion was made by Mr. Bailey, seconded by Dr. Blair, and passed (unanimously) that the Board appoint Nelline Dignum as election clerk, and approve having no election if all places are uncontested.

K. Consider Date to Canvass the Election Results

A motion was made by Mr. Morgan, seconded by Dr. Blair, and passed (unanimously) that the canvassing of election results, if necessary, will be included on the April 22, 2019 agenda.

L. Consider Future Construction Needs

2. **Update on Current Construction Projects**

Bailey Craighead, Zack Sprinkle, and Lauren Brown with VLK Architects, presented a schematic design renovation proposal for the Ryan's Steakhouse. Rory Peacock elaborated on the proposal and discussed IT and MIS needs. Dr. Steelman updated the Board on the roof, roof coating, security cameras, and lock-down buttons.

1. RFP #2018-9-2023 Construction Manager at Risk

Cynthia Daniels updated the Board regarding the RFP process for the Construction Manager at Risk. It is the recommendation of the evaluation committee to award the Construction Manager at Risk to Buford-Thompson Company (BTC). A motion was made by Mr. Hughes, seconded by Dr. Landry, and passed (unanimously) that the Board approve the committee's recommendation to award the Construction Manager at Risk to Buford-Thompson Company (BTC).

M. Update Regarding Access Easement Agreement and First Amendment to Easements with Covenants and Restrictions Affecting Land

Dr. Steelman informed the Board that all parties have signed the agreement. ESC Region 11 received a check from Co-Operative Industries Aerospace & Defense for our attorney fees.

N. Consider Fund Balance - Program Delivery

No information or action was taken.

O. INFORMATION ITEMS

2. Grant Applications
3. Personnel Report
4. Board of Directors Conference Registration List
5. Board and Spouse Christmas Dinner
6. Employee Holiday Luncheon
7. Midwinter Breakfast Invitation
8. Commissioner's Meeting Update
There was no meeting in December. Nothing to report.
9. Technology Update
Rory Peacock updated the Board.
10. Instructional Services Update
John Petree updated the Board.

P. Consider Action on Items Discussed in Executive Session, If Any

There was no executive session.

BOARD MEETING HANDOUTS

- RFP #2018-9-2023 Construction Manager at Risk Information
- Renovations of Ryan's Steakhouse presented by VLK Architects
- *TechXcellence* Article

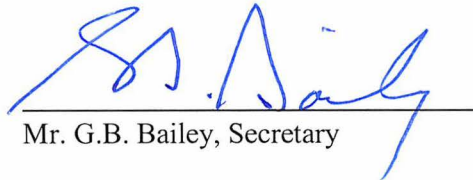
Q. ADJOURN

The next regular meeting of the ESC Region 11 Board of Directors will be Monday, February 25, 2019, at 10:30 a.m. Being no further business, a motion was made by Mr. Hughes, seconded by Dr. Blair, and

passed (unanimously) to adjourn the meeting. Chairman Bryce declared the meeting adjourned at 11:53 a.m.

Respectfully Submitted,


Dr. Cathy Bryce, Chairman


Mr. G.B. Bailey, Secretary

By: Nelline Dignum